

Quick Guide to ITAC CFP Funding

1

Read the Funded Project Guide and Financial Guide carefully.

2

Fill in the supplied contract template and its annexes.

3

Send the required documents to the ITAC Program.

6

Report the milestone activities and financial settlement documents for each milestone.

5

Use the provided forms to report any changes to the plan a priori.

4

Sign the contract and start the project technical and financial activities.

7

Fill in the closure report template at the end of the project.

8

Return the amount due as per the partial-fund return policy.

9

Share with the ITAC the success KPIs!