



Qualifying for Employment Program

Application Instructions

April 2024



- This **Qualifying for Employment (Q4E)** Program is launched by the **Information Technology Industry Development Agency (ITIDA)**, under the umbrella of **Egypt Makes Electronics (EME)** Initiative supervised by **Ministry of Communications and Information Technology (MCIT)**.
- Q4E targets expanding the talent pool for **companies in design, development, and production of semiconductors and embedded systems**.
- Q4E facilitates **access to talent for companies** and **labor market entry for individuals**.
- This document calls for applicants to benefit from the Q4E Program based upon the instructions given herein.
- Target applicants:
 - Companies in design, development, and production of semiconductors and embedded systems.
 - **Local, or overseas expanding to Egypt.**
 - Applicant may represent a **consortium** of members in the referred-to area.
 - Applicant may be a **training provider** qualifying talents for partner companies in the referred-to field.
- The basic Program principle is for **ITIDA to co-fund Applicant's talent qualification, implemented by the Applicant, directly or through a supportive training provider**, in return to Applicant employing a percentage of trainees, where co-funding percentage is rated based upon the employment percentage **with the potential to reach 100% if 70% or more of the trainees are employed**.
- Applicants should **fill in and submit** in **PowerPoint/PDF** the following **7 sections** of the application form based upon the instructions depicted in this document:

I. Applicant Profile and Objective	II. Talent Qualification Path
III. Training and Employment Distribution	IV. Implementation Resources
V. Implementation Tasks	VI. Implementation Timeline
VII. Financial Quotation	
- Application due date: **Thursday, May 30, 2024**.
- Applications are evaluated based upon the filled-in contents of the above 7 sections.
- Payments are made against evidence of employment as per the milestones agreed upon between ITIDA and accepted Applicant.

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Collaboration Model

Facilitating access to talent for companies
and labor market entry for individuals



ITIDA



Co-fund

(100% for employment \geq 70%)



Applicant



Talent

Employ



Qualify



Support training



Training Provider,
if needed

Provide jobs



Partners,
if needed

Applicant and Partners work in semiconductors and embedded systems.
Applicant itself may be a training provider qualifying talents for Partners.

ITIDA and Applicant Roles

ITIDA



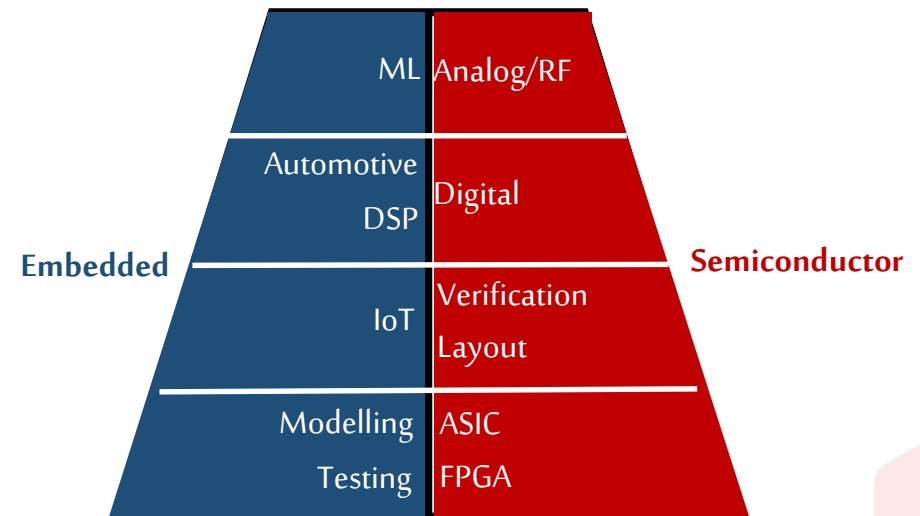
- Co-fund training as per the Applicant's actual employment percentage as depicted in the table below with a maximum amount corresponding to the Applicant's target employment percentage in application.
- May avail furnished training space with Internet access.

Applicant



- Identify qualification path and corresponding job profiles.
- Identify target number of trainees and employment percentage.
- Start training delivery within two month after agreement with ITIDA.
- Deliver training to a minimum of 20 trainees.
- Complete training delivery and trainees employment in one year max.
- Use the below technical terms while identifying qualification path and job profiles.

Applicant's Employment Percentage	ITIDA's Co-funding Percentage
<40%	%Employment
40% - <50%	%50
50% - <60%	%65
60% - <70%	%80
70% or more	%100



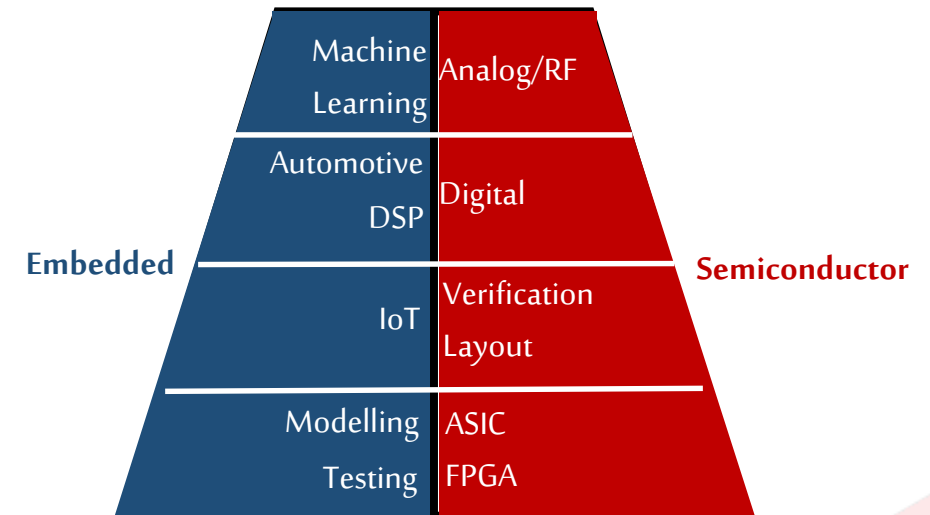
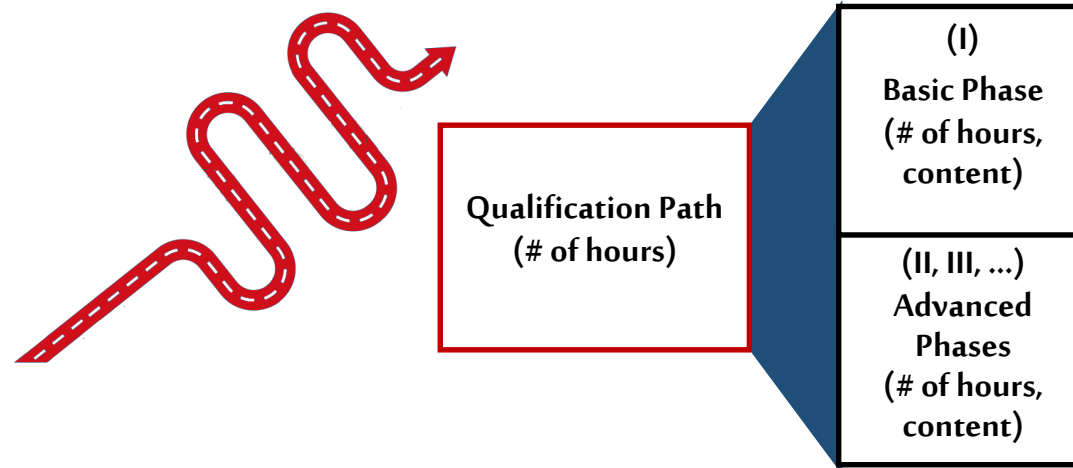
I. Applicant Profile and Objective

- Give Applicant profile:
 - Establishment date.
 - Work scope and technical depth in design, development, and production of semiconductors and embedded systems.
 - Exporting capability.
 - Training capability and track record if any.
 - Local or overseas expanding to Egypt.
 - Target establishment date if overseas company expanding to Egypt.
- If Applicant is representing a consortium, give the above for each consortium member.
- Give Applicant objective:
 - Target number of trainees.
 - Target employment percentage.
 - Target starting and end dates for training delivery.
 - Target starting and end dates for trainees employment.



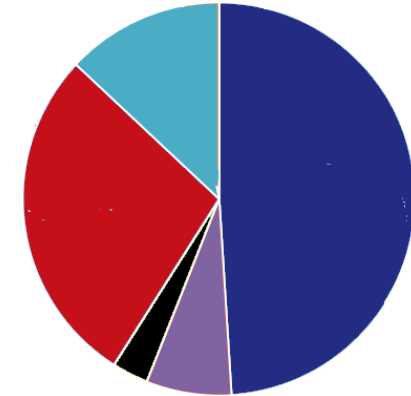
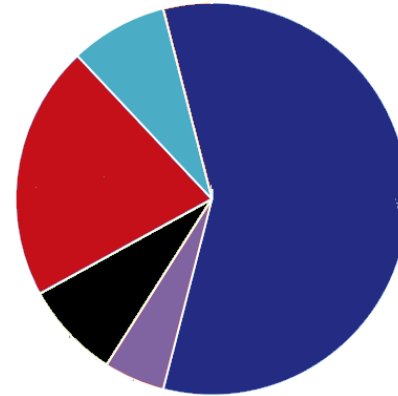
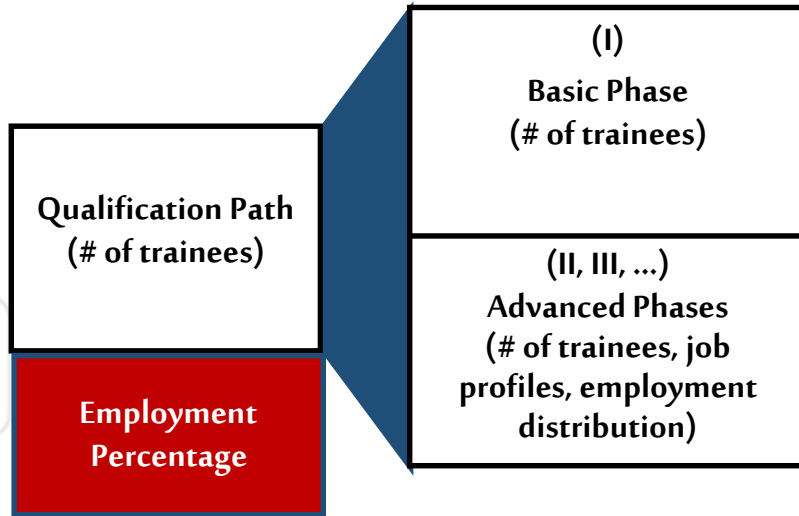
II. Talent Qualification Path

- Partition qualification path as appropriate into phases, tracks, and modules.
- Provide brief description for each path component.
- Give number of hours for whole path and for each path component.
- Classify path components using keywords as General, Specialized, Introductory, Intermediate, Advanced, Company-Specific, On-Job.
- Indicate presence of international/local certifications, exams, projects, and labs, if any, for various path components.
- Give trainee's entry qualifications and completion requirements for whole path and for each path phase/track.
- Indicate the online-onsite percentage for each track/module.
- Use the technical terms given below, as appropriate, to describe path components and the corresponding job profiles.



III. Training and Employment Distribution

- Indicate the job profiles corresponding to the different qualification path phases/tracks.
- Provide the trainee distribution for the different qualification path phases/tracks.
- Give the target employment distribution across given job profiles.
- Give the trainee and employment distribution across Egyptian governorates if applicable.
- If Applicant represents a consortium, give employment distribution across consortium members.



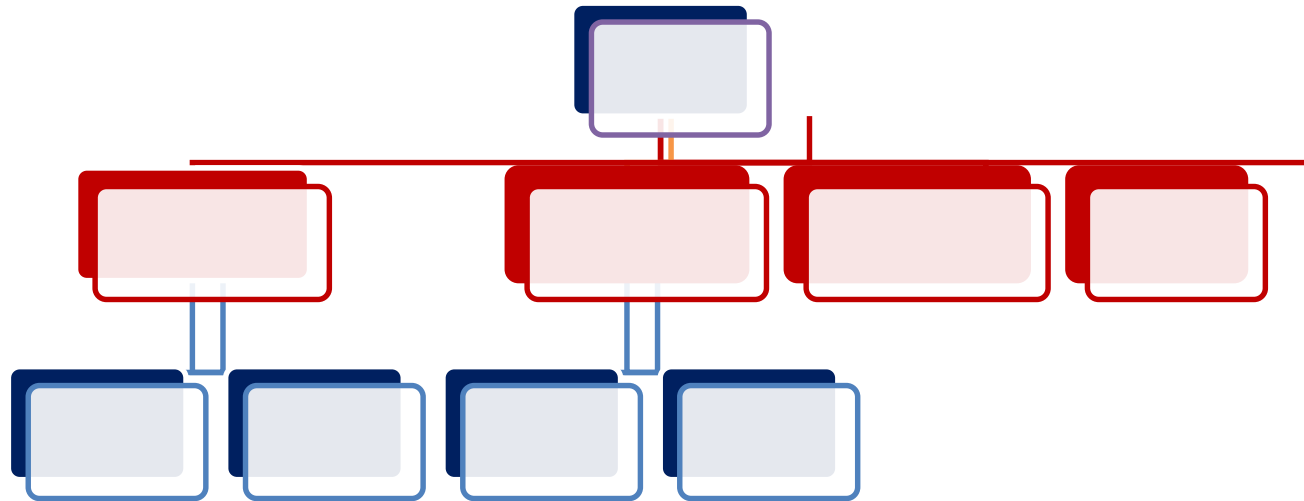
IV. Implementation Resources

- Describe the different lecturer profiles to be utilized in terms of qualifications, experience, and skills.
- Indicate person-days of different lecturer profiles needed for qualification path tracks, and the expected local-foreign ratio for each profile.
- Give number and type of needed content licenses.
- Indicate number and type of software tools and hardware devices needed for qualification path tracks/modules and the corresponding tool/trainee ratio, and describe as well any extra software and hardware needed for implementation.
- Provide the organization structure of the operation team, their profiles, and person-days of each.
- Provide the classroom setup, giving number and size of needed classrooms, and describe their Egyptian governorate distribution if applicable.
- Ensure stating proper justifications for all needed implementation resources.



V. Implementation Tasks

- Describe and give the activities of any needed task as content development, tool purchasing, classroom and technical infrastructure setup, and so on.
- If Applicant represents a consortium, indicate roles of consortium members for different tasks.
- Give the support needed from ITIDA concerning classroom setup, if any.



VI. Implementation Timeline

- Give implementation timeline relative to starting date, indicating target starting and end dates and duration for each implementation task.



VII. Financial Quotation

- Give the financial quotation of needed resources as lecturers, contents, tools, infrastructure, and so on.
- Give the financial quotation for any additional item as trainee compensation.
- State the cost in total and per trainee and/or per day whenever feasible.
- Give financial quotations in EGP or USD as appropriate, whereas ITIDA funding is in EGP as per the exchange rate in effect at payment date.

#	Item	Total	Per Trainee	Per Day	Remarks

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For **inquiries and submission:**
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Many thanks